

# The Farriers Registration Council



Established under the  
Farriers (Registration) Act 1975

## GUIDE TO APPLICATIONS FOR REGISTRATION FOR FARRIERS FROM OTHER EUROPEAN STATES

Issued by:

The Farriers Registration Council  
14 Swan Court  
Forder Way  
Cygnet Park  
Hampton  
Peterborough  
PE7 8GX

Tel: 01733 319911  
Email: [frc@farrier-reg.gov.uk](mailto:frc@farrier-reg.gov.uk)  
Website: [www.farrier-reg.gov.uk](http://www.farrier-reg.gov.uk)

Issue Date: December 2018

## Context

This Guide is written in accordance with:

- The Farriers (Registration) Act 1975<sup>1</sup> as amended by the Farriers (Registration) (Amendment) Act 1977, the Farriers (Registration) Act 2017; the Farriers' Qualifications (European Recognition) Regulations 2008, and the Farriers' Qualifications (European Recognition) Regulations 2015.
- The European Union (Recognition of Professional Qualifications) Regulations 2015<sup>2</sup> implementing EC Directive 2005/36, as amended by EC Directive 2013/55.
- The Rules and Procedures of the Farriers Registration Council.
- The Farriers Registration Council (Disciplinary Committee) Procedure Rules 1976 (Statutory Instrument 1976/700)

**The profession of farriery is regulated throughout Great Britain (GB) (England, Scotland and Wales) by the Farriers Registration Council (FRC);** regulation is inclusive of the Isle of Wight, and the Scottish and Welsh Islands. Regulation is *not* inclusive of Northern Ireland, The Isle of Man or The Channel Islands.

The contents of this Guide state the prescribed terms and conditions for qualified farriers from European States wishing to apply for Registration in Part 1 of the Register of Farriers in GB. Part 1 of the Register denotes registration for those wishing to be established to practise farriery in GB.

In accordance with EC Directive 2005/36, there are separate provisions for qualified farriers who wish to provide a temporary and occasional service as a 'visiting' farrier; such farriers will not be fully established in GB. A separate guide that sets out the procedures for these applications is available from the FRC on request. Migrants wishing to provide a temporary and occasional service must inform the FRC, and submit a declaration of their intentions in accordance with the procedures in the "Guide to Temporary Applications for Registration from Farriers from Other European States" issued by the FRC.

This Guide is one of four that set out the FRC's procedures for the registration of overseas farriers who wish to work permanently in GB, or undertake temporary work, farrier training, farrier-related work experience or participate in farriery competitions in GB. Applicants are encouraged to engage early with the FRC to ensure they are applying under the correct procedure.

---

<sup>1</sup> Available to view at [www.farrier-reg.gov.uk](http://www.farrier-reg.gov.uk)

<sup>2</sup> Available to view at <http://www.legislation.gov.uk/uksi/2015/2059/contents/made>

## Index

<u>Page No</u>	<u>Contents</u>
2	Context
3	Index
4	Introduction: Background; UK Qualifications for Registration
5	Introduction: Applications for Registration from European Nationals Making an Application; How your information will be used
6	Making an Application: Requirements to be a Registered Farrier; Appeals against non-Registration; Warning
7	Fees
8 - 9	Procedure A – FRC Recognised Qualifications
10-12	Procedure B – Other European Farriery Qualifications
13 - 14	Procedure C – Certified Experience
15	Procedure D – Other Applicants and the DipWCF
16-23	National Contact Points
24	Useful Contacts; Other Organisations involved in Farriery within GB

## Introduction

### Background

1. The practice of farriery throughout GB (England, Scotland and Wales) is regulated under the Farriers (Registration) Act 1975, which requires all persons engaged in farriery to be registered with the Farriers Registration Council (FRC). It is a criminal offence to shoe horses (including your own) or engage in farriery in GB while not registered as a farrier; to do so may render an offender liable to criminal prosecution. A conviction carries a fine of up to £1,000, plus costs and will result in a criminal record.
2. Farriery is defined in Section 18 of the Farriers (Registration) Act 1975 as:

“any work in connection with the preparation or treatment of the foot of a horse for the immediate reception of a shoe thereon, the fitting by nailing or otherwise of a shoe to the foot or the finishing off of such work to the foot.”
3. The FRC is designated by Government as the National Competent Authority for the profession of farriery in GB for the purposes of EC Directive 2005/36, as implemented by The European Union (Recognition of Professional Qualifications) Regulations 2015.

### UK Qualifications for Registration

4. The FRC's usual prescribed course of training for registration purposes under Section 7(1)(b) of the Farriers (Registration) Act 1975 is an Advanced Apprenticeship in Farriery, including periods of block release college training, on the job training with an Approved Training Farrier (ATF) and the following mandatory outcomes:
  - Worshipful Company of Farriers (WCF) Diploma in Farriery (QCF) - known as the DipWCF (Technical Certificate)
  - Diploma in Farriery (Work Based)
  - Functional Skills in English and Mathematics (Level 2)
  - College Certificate in Business
  - 6 Personal Learning and Thinking Skills
  - Employee Rights and Responsibilities
5. The Advanced Apprenticeship is currently delivered within GB by three Colleges (Herefordshire and Ludlow College, Myerscough College and Warwickshire College), and further details on the advanced apprenticeship may be obtained from any of the Colleges. Details of the DipWCF syllabus may be found on the WCF website [www.wcf.org.uk](http://www.wcf.org.uk)

## **Applications for Registration from European Nationals**

6. Under EC Directive 2005/36 qualified European farriers may gain entry onto the Register on the basis of their farriery qualifications or professional experience, or both, gained in any European State, other than the UK, if they comply with certain conditions.
7. Applicants must hold the nationality of a European State or by virtue of any enforceable Community right be entitled to be treated no less favourably than a national of such a state, i.e. a spouse. European States include all those in the European Economic Area (EEA), i.e. all EU member states plus Iceland, Liechtenstein, Norway and Switzerland.

## **Making an Application**

8. Applicants must: complete the form relevant to their type of application; provide the appropriate supporting documents; pay the appropriate fee; provide proof of identity and submit the papers to the Registrar at the FRC Offices. If an applicant chooses to mail their application papers they are advised to do so by recorded mail or special delivery. The application must be completed in English and certified English translations of supporting documents must be supplied.
9. Under the Farriers (Registration) Act 1975 it is an offence for any person to procure a false or fraudulent representation or declaration of any kind. The FRC reserves the right to contact any person it considers necessary in order to verify the accuracy of information given. The FRC has a duty to provide a determination on an application by virtue of a European Farriery Qualification (Procedure B) within four (4) months, and a determination on an application by virtue of Certified Experience (Procedure C) within three (3) months from date of receipt. This timescale will not begin until complete and correct documentation has been received by the FRC. Incomplete documentation, failure to provide the correct supporting documentation or fee, and/or failure to respond to requests for additional information will render an application invalid.
10. If an incomplete application is received the applicant will be informed in writing that the application is not considered acceptable, with reasons. If no written response is received from the applicant within one (1) calendar month of this written notification all documentation will be returned to the applicant, and the application will be void. Applicants may however re-submit the same documentation, together with the additional information or correction needed, as a new application if they wish.
11. Applicants will be informed of the outcome of their application in writing and may be invited to attend the FRC office for a briefing on relevant legislative requirements and regulatory matters. If any part of this Guide is unclear please contact the FRC for further assistance.

## **How your Information will be used**

12. The information contained in your application will assist the FRC to process your application for registration as quickly as possible. We may share your information with the Colleges approved by the FRC to deliver farriery assessments and training. We may check your information with any referees, a farrier or tutor who is providing training for you, Approved Training Farriers (ATFs) or any employers named in support of your application. We may also check and confirm the

information you provide with the national contact point within your home state and with the UK Department of Business, Innovation and Skills (BIS). We may also check with the body that awarded your farriery qualification in your home state.

13. At the point of registration your name, address, qualifications, telephone numbers, e-mail address, website (where given) and date of entry onto the Register will be made public on the FRC Register of Farriers. The Register is made available in an abbreviated format on the FRC website and published in the FRC publication, The Farriers Bulletin.

### **Requirements to be a Registered Farrier**

14. All Registered Farriers in GB are regulated by the FRC and are expected to conduct themselves in accordance with the requirements set out in a 'Farrier and Apprentice Code of Professional Conduct' (this publication is available to view at [www.farrier-reg.gov.uk](http://www.farrier-reg.gov.uk)). The Guide describes the principles of good farriery practice, standards of competence, care and conduct expected of Registered Farriers in all aspects of their professional work. Breaches of these rules may result in farriers being removed from the Register of Farriers. Farriers should also be aware of and comply with relevant national legislation including the Veterinary Surgeons Act 1966 and the Animal Welfare Act 2006.
15. All Registered Farriers are required to;
  - pay an annual Retention Fee to maintain their registration
  - to submit an annual return of any criminal convictions or police cautions that are not deemed as spent for the purposes of the Rehabilitation of Offenders Act 1974
  - to hold suitable Professional (Business) Indemnity Insurance to cover their professional activities
  - to continue their professional education by keeping up to date with the developments in farriery, and to keep their knowledge and skills up to date throughout their working life.

### **Appeals against non-Registration**

16. An appeal against a decision made by the FRC in respect of an application made under any of the procedures set out in this Guide should be submitted to the FRC's Disciplinary Committee by writing to the Registrar of the FRC stating the reasons for appeal. The application for appeal will be considered at a formal hearing and the applicant will be able to present his or her case in person, or be represented, legally or otherwise, if they wish. An appeal must be lodged within fourteen (14) days of the notification of a decision by the FRC.

### **Warning**

17. Applicants may not engage in farriery in GB until they have been notified in writing that they have been entered in the Register of Farriers. Those applicants who have to undertake compensation measures may, however, carry out farriery under the supervision of a named ATF, or under supervision at an Approved Farriery College during a period of training.

## **FEES (as at 1 Jan 20)**

(Fees are reviewed annually)

18. The preferred method of payment for application fees is by electronic payment. Payments may be made by either Credit/Debit card over the telephone, BACS (bank transfer) or via the FRC website (Sage Pay). The following fees are indicative and are subject to change. Other fees may be payable for training dependent upon the circumstances. Considerable expense can be incurred in processing applications and the FRC reserves the right to impose additional fees in individual cases if the costs are higher than normal.

- **Registration Fee (Procedures A and C)** **£145.00**

This is the initial cost of registration and is payable on application by those applying under Procedures A and C.

- **European Farriery Qualification - Application Fee (Procedure B only)** **£950.00**

This is applicable to all Applicants applying on the basis of a European State qualification which is not recognised by the FRC (Procedure B). A Registration Fee will also be payable once the necessary period of training has been completed or the DipWCF examination passed.

- **Retention Fee** **£290.00**

This fee is for the annual renewal of registration and is payable no later than the 31 December of each year.

- **Apprenticeship/College Training Fees:**

Each College charges its own rates for tuition and such fees are payable directly to the College.

- **WCF Diploma in Farriery (QCF) – (DipWCF) Examination Fee:** **£860.00\***

This fee is payable to the WCF and may be subject to change annually\*

## **Procedure A: FRC Recognised Qualifications**

For applicants with a farriery qualification recognised by the FRC

- A.1 The FRC recognises the following farriery qualifications for automatic registration purposes:

<u>Examining Body</u>	<u>Qualification</u>
Worshipful Company of Farriers (WCF)	WCF Diploma in Farriery (QCF); (also known as the Diploma of the WCF or DipWCF); [or the Registered Shoeing Smith (RSS) until October 1979]; taken following completion of an Advanced Apprenticeship or approved equivalent recognised by the FRC.
British Army	Certified Military Farrier (CMF); formerly known as Military Farrier Class II until March 2006.
American Farriers Association	Certified Journeyman Farrier (CJF); plus two years subsequent experience regularly and gainfully engaged in the shoeing of horses outside GB.

- A.2 Applicants holding one of the above recognised qualifications may apply directly to the FRC for registration in the Register of Farriers either on line at [www.farrier-reg.gov.uk](http://www.farrier-reg.gov.uk) or by mail. Documentation including the completed registration form, qualification certificate, proof of identity and the registration fee should be submitted to the FRC. Proof of identity in the form of a photocopy of the identity page and outer cover of a passport, national ID card, or photo driving licence are acceptable.
- A.3 Those applying on the basis of holding the American Farrier Association's CJF must also include at least two (2) references from an accountant or employer and a veterinary surgeon or from clients on headed note paper to support two (2) years post qualification regular and gainful experience.
- A.4 Those applying on the basis of holding the DipWCF examination achieved outside GB must include at least two (2) references on headed notepaper from an accountant or employer, and a veterinary surgeon or clients to support at least four (4) years regular and gainful experience outside GB. The applicant must also provide documentation to validate training prior to undertaking the examination in order that the FRC may be satisfied that the combination of experience and training undertaken is equivalent to the Advanced Apprenticeship.
- A.5 The Registrar may contact the relevant Examinations Board by way of confirmation. Once the application has been assessed and the Registrar is satisfied that the application fulfils registration requirements the applicant's name will be added to the Register of Farriers.
- A.6 Upon registration applicants will be sent an introductory letter and a copy of the 'Farrier and Apprentice Code of Professional Conduct'. A Registration Card and Vehicle Window Sticker for the year of registration will be issued as soon as possible thereafter.

A.7 Applicants will be able to practise farriery on their own as soon as the Registration Form and Fee have been accepted in writing from the FRC. Any original documents will be returned to the applicant by recorded delivery.

## **Procedure B: Other European Farriery Qualifications**

For applicants with a European Farriery Qualification obtained in another EEA State.

- B.1 For applicants who hold a European farriery qualification that is not recognised by the FRC under Procedure A, or who have completed a Professional Traineeship, registration may not be automatic. The FRC must assess the applicant's education and training, and take into account their professional experience, in deciding if they have the level of knowledge, skill and experience in farriery that corresponds to the FRC's prescribed requirements. If the applicant does not they may be required to undertake compensation measures.

### **Application Process**

- B.2 If the applicant has practised farriery in another European State where the profession is regulated in law the applicant must provide evidence of the qualification which has enabled them to practice farriery or any Professional Traineeship undertaken.
- B.3 If the applicant has pursued the profession in a European State where the profession is not regulated the applicant must provide evidence of:
- the qualification which has enabled them to practice farriery; and
  - evidence that the applicant has pursued the profession on a full time basis for at least one (1) year during the previous ten (10) years.
- B.4 The only exception to this rule is where the applicant provides proof that they have undertaken regulated education and training. Evidence of qualifications must have been issued by a relevant competent authority and state that the applicant is qualified for the profession of farriery.
- B.5 **To make an application the following documentation should be submitted to the Council:**
- the completed Application Form
  - proof of identity; e.g. identity page and outer cover of a passport, national ID card or photo driving licence (*certified copies are preferred to original documents*)
  - full title of the farriery qualification achieved
  - written confirmation of the duration and nature of training undertaken to achieve the qualification; e.g. number of years/months, either full or part time and workplace or college based
  - a copy of the qualification certificate(s) (*certified copies are preferred to original documents*)
  - any other evidence of professional education and training; e.g. CPD attainment
  - the syllabus relevant to the qualification
  - if applicable, written evidence that the applicant has practiced full time for a minimum of one (1) year in the past ten (10) years. For example, statements from a relevant tax department, the applicant's employer if employed, or the latest copy of their audited accounts if self-employed, and/or from a veterinary surgeon. Any document provided must clearly identify that farriery has been undertaken for the relevant period

- the relevant fee

B.6 The Application Form must be completed in English and certified English translations of any supporting documentation must also be provided. All information received by the FRC will be treated as confidential.

### **Assessment**

B.7 The FRC must assess the content and scope of the qualification, together with the professional experience of the applicant, against the requirements of the Advanced Apprenticeship and the DipWCF. Applicants must therefore specify how much time they have spent in training to achieve their qualifications and provide details of:

- The course content (syllabus).
- The name and address of the examining body.
- Any Colleges, Institutions or employed training attended (e.g. an apprenticeship).
- Post-qualification professional experience.

B.8 This information will be taken into account when deciding if the applicant has levels of knowledge, skill and experience in farriery comparable to the FRC's requirements. The FRC may have prior knowledge of the qualification under consideration, but if not it will contact the relevant authorities for further details. A letter of support and clarification from the relevant competent authority or Government contact point submitted with the application may therefore speed up the application process.

B.9 The applicant will be invited to take a practical and theoretical assessment at one of the colleges that provide training in farriery. The purpose of this assessment will be to identify if there are any substantial differences between the applicants level of knowledge, skills and experience, and the Council's requirements for registration in Part 1 of the Register, i.e. DipWCF.

B.10 The assessment will involve consideration of:

- Practical forging techniques; including shoemaking
- The practice of shoeing.
- Lameness and related conditions of the equine.
- Remedial, therapeutic and corrective farriery processes.
- Health and safety in farriery practice.
- Functional equine anatomy and physiology for farriers.
- The impact of conformation on foot balance, movement and farriery.

B.11 Applicants may be asked to attend the FRC offices for an interview if their application requires clarification.

### **Outcome of Assessment**

B.12 If the FRC decide that the applicant possesses sufficient knowledge, skills and experience the applicant will be invited to register immediately upon completion of a Registration Form. If there are significant differences applicants will be required to compensate for any differences by completing either:

- Adaptation Training: undertaking a period of training (as specified by the FRC) including satisfactory completion of assessments at an Approved College before registration.
  - Aptitude Test: demonstrating the required level of knowledge and skill by passing an aptitude test of the standard of the DipWCF.
- B.13 It is the applicant's choice as to which of these options is taken but applicants are required to indicate a preference to the FRC within 28 days of the notification of the result of the assessment. Where the FRC considers there is a substantive difference that can only be made up by undertaking an adaptation period lasting 3 years or more the application will be rejected. This is because the extent of the differences would indicate the practices followed by the applicant are not the same as those practised by the profession in GB.
- B.14 If an applicant decides to opt for the adaptation route this must be carried out under the supervision of an Approved Training Farrier (ATF) following an approved course of training. Applicants will be required to find an Approved Training Farrier (ATF) who is prepared to employ them for the necessary period. A list of ATFs can be provided by the FRC on request.
- B.15 Part of the period of adaptation will involve further assessments at College. Persons who require an adaptation period of more than six months may be expected to have to complete the Diploma in Farriery (Work Based) as part of the adaptation period. It will only be lawful for applicants to engage in farriery while in training at an Approved Training College, or while under the supervision of an ATF or while taking the DipWCF.
- B.16 When the necessary period of adaptation training has been satisfactorily completed or the aptitude test has been passed a Registration Form will be issued to the applicant by the FRC. When this has been completed and returned with the Registration Fee the applicant's name will be registered in the Register of Farriers and applicants may practise as a farrier.
- B.17 Upon registration, applicants will be sent an introductory letter and a copy of the 'Farrier and Apprentice Code of Professional Conduct'. A Registration Card and Vehicle Window Sticker for that year will be issued as soon as possible. Applicants may also be invited to attend the Council offices for a briefing on relevant legislative issues.

## ***Procedure C: Certified Experience***

For applicants with 'Certified Experience' in farriery gained in another European State.

- C.1 Applicants may apply for automatic registration based on their professional farriery experience obtained in another European State, as an alternative to holding formal qualifications.
- C.2 For these purposes 'experience' is defined as follows:
- to have worked as a farrier for a period of at least six (6) consecutive years on either a self-employed basis or as a manager of a farriery undertaking. This period of employment must have ended no more than ten (10) years prior to the application.
  - to have worked as a farrier for at least three (3) consecutive years in a self-employed capacity or as a manager of a farriery undertaking and have at least three (3) years prior training in the shoeing of horses.
  - to have worked as a farrier for at least four (4) consecutive years on either a self-employed basis or as a manager of a farriery undertaking and have at least two (2) years prior training in the shoeing of horses.
  - to have worked as a farrier for at least three (3) consecutive years on a self-employed basis and for at least five (5) years in an employed capacity. This period of employment must have ended no more than ten (10) years prior to the application.
  - to have worked in farriery for at least five (5) consecutive years in an executive position of which at least three (3) years were spent in technical posts with responsibility for one (1) or more departments of the undertaking and have received at least three (3) years prior training in shoeing horses.
- C.3 For the purposes of these applications a 'manager' is someone who has managerial experience in the farriery profession. It includes branch managers and deputy managers with responsibility to or for one or more departments.
- C.4 Proof of the necessary experience is to be evidenced by the issue of a certificate from the competent authority of a European State in accordance with Articles 16 & 17 of EC Directive 2005/36. Training must be attested by a nationally recognised qualification or regarded by a competent professional or trade body as fully satisfying its requirements. Some variation in the time spent in training and working is permitted provided the total time remains the same.
- C.5 Applicants must apply to the relevant contact points in the European State in which they gained their experience for certified verification of their experience. The competent authority is the authority, body or person who under laws, regulations or administrative provisions is authorised in that State to issue, award or recognise the documents or information concerned to certify the period of professional experience, to receive the application or to take the necessary action or to make a decision. A list of the relevant contacts in the various European

States is included at Pages 16-23 of this Guide. The contact point will then refer an applicant onto the appropriate competent authority or body responsible for the issue of such certificates. If the body or authority is satisfied that the applicant meets one the above criteria, applicants will be issued with a 'Certificate of Experience' in accordance with Articles 16 & 17 of EC Directive 2005/36.

- C.6 On receipt of the certificate applicants may apply directly to the FRC for registration in the Register of Farriers. The FRC will not accept applications based on experience outside the UK without a Certificate of Experience from the relevant competent authority.
- C.7 The Certificate of Experience, the completed Registration Form, proof of identity and the Registration Fee are to be submitted to the FRC. Proof of identity in the form of a photocopy of the identity page and outer cover of a passport, national ID card, or photo driving licence are acceptable.
- C.8 Enquiries will be made to ensure that the certificate is authentic and if considered necessary further enquiries will be made. When the documentation has been verified and if the application fulfils registration requirements, the applicants name will be added to the Register of Farriers. This will be confirmed in writing and applicants will be entitled to practise farriery as soon as they have received this written confirmation of Registration.
- C.9 Upon registration, applicants will be sent an introductory letter and a copy of the 'Farrier and Apprentice Code of Professional Conduct'. A Registration Card and Vehicle Window Sticker for that year will be issued as soon as possible. Applicants may also be invited to attend the Council offices for a briefing on relevant legislative issues.

### ***Procedure D: Other Applicants and the DipWCF***

For applicants not eligible to apply under Procedures A, B or C.

- D.1 Applicants who are not eligible to apply for registration under Procedures A, B or C may be able to register by successfully completing the requirements of the Advanced Apprenticeship in Farriery and the DipWCF.
- D.2 Applicants may be eligible to undertake a shortened apprenticeship if they can prove they have worked regularly and gainfully as a farrier in their own, or another country, for at least two years. The FRC's 'Guide to Applications for Registration by Overseas Farriers' outlines the procedures for Rest of the World applications and is available from the FRC on request or can be viewed on the FRC website at [www.farrier-reg.gov.uk](http://www.farrier-reg.gov.uk)
- D.3 Persons who cannot demonstrate two years regular and gainful experience will be required to undertake the advanced apprenticeship in farriery prior to taking the DipWCF and should contact one of the approved Colleges directly for further information.

## NATIONAL CONTACT POINTS

### LIST OF CONTACT POINTS FOR INFORMATION ON RECOGNITION OF PROFESSIONAL QUALIFICATIONS IN THE EU MEMBER STATES, THE EEA COUNTRIES AND SWITZERLAND (INFORMATION ON NATIONAL LEGISLATION GOVERNING PROFESSIONS AND THE PURSUIT OF THOSE PROFESSIONS)

#### For professions covered under Directive 2005/36/EC and the General System directives

#### EU Member States

##### **BELGIQUE (COMMUNAUTE FRANÇAISE) / BELGIUM**

Ministère de la Communauté française  
Direction générale de l'Enseignement non obligatoire et de la recherche scientifique  
Mme Chantal Kaufmann  
Directrice générale  
Rue Adolphe Lavallée, 1  
1080 BRUXELLES  
BELGIQUE  
Tel : +32 2 690 87 02  
Fax : +32 2 690 87 60  
E-mail: [chantal.kaufmann@cfwb.be](mailto:chantal.kaufmann@cfwb.be)  
Website: <http://www.enseignement.be/infosup>

##### **BELGIË (VLAAMSE GEMEENSCHAP) / BELGIUM**

Vlaams Ministerie van Onderwijs en Vorming  
Agentschap voor Kwaliteitszorg  
in Onderwijs en Vorming, NARIC-Vlaanderen  
Hendrik Consciencegebouw, Toren C 2  
Koning Albert II-laan 15  
1210 Brussel  
BELGIË / BELGIUM  
Tel.: +32 2 553 89 58  
E-mail: [naric@vlaanderen.be](mailto:naric@vlaanderen.be)  
Website: [www.naric.be](http://www.naric.be)

##### **БЪЛГАРИЯ / BULGARIA**

Ms Marina Encheva  
Senior Expert in Directorate "Information products and Services"  
National Center for Information and Documentation/  
Национален център за информация и документация  
Ministry of Education and Science  
52 A, G.M. Dimitrov Blvd.  
1125 София / Sofia  
БЪЛГАРИЯ / BULGARIA  
Tel: +359 2 817 38 64  
Fax: +359 2 971 31 20  
E-mail: [m\\_encheva@nacid.bg](mailto:m_encheva@nacid.bg)  
Website: <http://regprof.nacid.bg/>

## **ČESKÁ REPUBLIKA / CZECH REPUBLIC**

Ministerstvo školství, mládeže a tělovýchovy odbor pro záležitosti Evropské unie  
Ministry of Education, Youth and Sports  
Department for EU Affairs  
Karmelitská 7  
118 12 Praha 1  
ČESKÁ REPUBLIKA  
Tel: + 420 257 193 376 / + 420 257 193 579  
Fax: +420 257 193 397  
E-mail: [qualifications@msmt.cz](mailto:qualifications@msmt.cz)  
Website: [www.msmt.cz](http://www.msmt.cz)

## **DANMARK / DENMARK**

Mrs Tatjana Milcevic  
Ministry of Science, Innovation and Higher Education  
Danish Agency for International Education,  
1. division, Bredgade 36  
1260 København K  
DANMARK  
Tel. + 45 3395 7000, Direct line: + 45 7231 8884  
Fax + 45 3395 7001  
E-mail: [kontaktpunkt@iu.dk](mailto:kontaktpunkt@iu.dk)  
Website: <http://en.iu.dk/recognition/regulated-professions>

## **DEUTSCHLAND / GERMANY**

Mr Gunnar Zillmann  
Bundesministerium für Wirtschaft und Technologie  
Referat EB2  
Scharnhorststraße 34 - 37  
10115 Berlin  
DEUTSCHLAND  
Tel: +49 30 2014 7666  
Fax: +49 30 2014 5379  
E-Mail: [diplomenerkennung@bmwi.bund.de](mailto:diplomenerkennung@bmwi.bund.de)  
Website: [www.bmwi.de/go/berufsanerkennung](http://www.bmwi.de/go/berufsanerkennung)

## **EESTI / ESTONIA**

Mrs Liina Kukkur  
Information Specialist  
Estonian ENIC/NARIC  
Koidula 13a  
EE-10125 Tallinn  
EESTI / ESTONIA  
Tel: +372 697 9216  
Fax: +372 6962 426  
E-mail: [liina.kukkur@archimedes.ee](mailto:liina.kukkur@archimedes.ee)  
General website: [www.archimedes.ee/enic](http://www.archimedes.ee/enic)

Ms Tiia Raudma  
Advisor, Higher Education Department  
Ministry of Education and Research  
Munga 18,  
EE - 50088 Tartu  
EESTI / ESTONIA  
Tel: +372 7350 210  
E-mail: [tiia.raudma@hm.ee](mailto:tiia.raudma@hm.ee)

**ΕΛΛΑΔΑ / GREECE**

Ms Athina Plessa-Papadaki, Director  
Ministry of National Education and Religious Affairs  
Directorate for European Union Affairs  
37, Andrea Papandreou Street  
151 80 Αθήνα /Athens  
ΕΛΛΑΔΑ / GREECE  
Tel: +30 210 34 43631  
Fax: +30 210 34 42473  
E-mail: [euDir@ypepth.gr](mailto:euDir@ypepth.gr)  
Website: [www.ypepth.gr](http://www.ypepth.gr)

**ESPAÑA / SPAIN**

Mrs Margarita de Lezcano-Mújica Núñez  
Dirección General de Universidades  
Ministerio de Educación  
Subdirección General de Títulos y Relaciones con Instituciones Sanitarias  
Paseo del Prado, 28  
28014 Madrid  
ESPAÑA  
Tel: +34 91 506 5738  
Fax: +34 91 506 5706  
E-mail: [margarita.lezcano@educacion.es](mailto:margarita.lezcano@educacion.es)  
Website: <http://www.mepsyd.es>

**FRANCE**

Mme Myriam Leroux  
Centre ENIC/NARIC France  
Centre international d'études pédagogiques (CIEP)  
1 avenue Léon Journault  
92318 Sevres Cedex  
FRANCE  
Tel: +33 1 70 19 30 31  
Fax: +33 1 45 07 63 02  
E-mail: [enic-naric@ciep.fr](mailto:enic-naric@ciep.fr)  
Website: <http://www.ciep.fr/enic-naricfr/index.php>

**IRELAND / EIRE**

Mr Hugh Geoghegan  
Higher Executive Officer, Qualifications Section  
Department of Education and Science  
Block 2, Marlborough Street  
Baile Átha Cliath 2 / Dublin 2  
IRELAND / EIRE  
Tel: +353 1 88 96 539  
Fax: +353 1 80 95 048  
Email: [hugh\\_geoghegan@education.gov.ie](mailto:hugh_geoghegan@education.gov.ie)  
Website: [www.education.gov.ie](http://www.education.gov.ie)

**ITALIA / ITALY**

Mrs Lucia Monaco  
Presidenza del Consiglio dei Ministri  
Dipartimento Politiche Comunitarie  
Ufficio Mercato Interno e Competitività  
Piazza Nicosia 20  
00186 ROMA RM  
ITALIA

Tel: +39 06 677 95 256  
Fax: +39 06 677 95 064  
E-mail: [lu.monaco@governo.it](mailto:lu.monaco@governo.it)  
Website: [www.politichecomunitarie.it](http://www.politichecomunitarie.it)

Mrs Maria Giuseppina Castellano  
Presidenza del Consiglio dei Ministri  
Dipartimento Politiche Comunitarie  
Ufficio Mercato Interno e Competitività  
PIAZZA NICOSIA 20  
00186 ROMA RM  
ITALIA  
Tel: + 39 06 677 92 548  
Fax: +39 06 677 95 064  
Email: [g.castellano@governo.it](mailto:g.castellano@governo.it)

### **ΚΥΠΡΟΣ / CYPRUS**

Labour Department  
Ministry of Labour and Social Insurance  
National Contact Point for the Mutual Recognition of Professional  
Qualifications  
9, entos Str.  
1480 Λευκωσία / Nicosia  
ΚΥΠΡΟΣ / CYPRUS  
Tel: +357 22 400 845 / +357 22 400 844  
Fax: +357 22 400 809  
E-mail: [qualifications@dl.mlsi.gov.cy](mailto:qualifications@dl.mlsi.gov.cy)  
Website: [www.mlsi.gov.cy/dl](http://www.mlsi.gov.cy/dl)  
*Contact Person:* Ms Marilena Pelekanou – [mpelekanou@dl.mlsi.gov.cy](mailto:mpelekanou@dl.mlsi.gov.cy)  
Or Mr Demetris Michaelides – [dmichaelides@dl.mlsi.gov.cy](mailto:dmichaelides@dl.mlsi.gov.cy)

### **LATVIJA / LATVIA**

Academic Information Centre  
Postal address:  
Vaļņu iela 2  
LV-1050 RĪGA  
LATVIJA  
Office address:  
Brīvības iela 33  
4th floor  
LV-1050 RĪGA  
LATVIJA  
Tel: + 371 67225155  
Fax: + 37167221006  
E-mail: [aic@aic.lv](mailto:aic@aic.lv) / [diplomi@aic.lv](mailto:diplomi@aic.lv)  
Website: [www.aic.lv](http://www.aic.lv)

### **LIETUVA / LITHUANIA**

Ministry of Economy  
Gedimino pr.38/2,  
01104 Vilnius  
LIETUVA / LITHUANIA  
Website: [www.profesijos.lv](http://www.profesijos.lv)  
*Contact persons:*  
Mrs. Birutė Kindurienė:  
Tel: +370 5 266 0299 / Fax: +370 5 262 3974  
E-mail: [birute.kinduriene@ukmin.lt](mailto:birute.kinduriene@ukmin.lt)

Ms. Laura Galinyte:  
Tel: +370 5 266 3246 / Fax: +370 5 262 3974  
E-mail: [laura.galinyte@ukmin.lt](mailto:laura.galinyte@ukmin.lt)

#### **LUXEMBOURG**

Centre de Documentation et d'Information sur l'Enseignement supérieur (CEDIES)  
209, route d'Esch  
1471 LUXEMBOURG  
Tél: +352 247 88664  
Fax: +352 26 19 01 04  
Email: [cedies@mcesr.etat.lu](mailto:cedies@mcesr.etat.lu)  
Website: [www.cedies.public.lu](http://www.cedies.public.lu)  
*Contact person:*  
M. Raymond Harsch  
E-mail: [raymond.harsch@mesr.etat.lu](mailto:raymond.harsch@mesr.etat.lu)

#### **MAGYARORSZÁG / HUNGARY**

Mr Gabor Meszaros  
Educational Authority  
Hungarian Equivalence and Information Centre  
BUDAPEST  
Bathory u. 10  
1054 MAGYARORSZÁG / HUNGARY  
Tel: +36 1 374-2200  
Fax: +36 1 374-2492  
E-mail: [recognition@oh.gov.hu](mailto:recognition@oh.gov.hu)  
Website: [www.professionalrecognition.hu](http://www.professionalrecognition.hu)

#### **MALTA**

Ms Shirley Micallef  
Recognition officer  
Malta Qualifications Council  
16/18 Tower Promenade  
St Lucia SLC1019  
MALTA  
Tel: +356 27 540 051 / +356 21 801 411  
Fax: +356 21 808 758  
Email: [Shirley.micallef@gov.mt](mailto:Shirley.micallef@gov.mt)

#### **THE NETHERLANDS**

NUFFIC  
Postbus 29777  
2502 LT Den Haag  
NEDERLAND  
Tel: +31 70 426 02 60  
Fax: + 31 70 426 03 99  
Website: [www.nuffic.nl](http://www.nuffic.nl)  
[www.beroepserkenning.nl](http://www.beroepserkenning.nl)  
[www.professionalrecognition.nl](http://www.professionalrecognition.nl)  
Contact person: Ms Kitty Wigleven  
Tel: +31 70 426 02 86  
Fax: +31 70 426 03 95  
Email: [wigleven@nuffic.nl](mailto:wigleven@nuffic.nl)

## **ÖSTERREICH / AUSTRIA**

Mrs Irene Linke  
Bundesministerium für Wirtschaft, Familie und Jugend  
(Federal Ministry of Economy, Family and Youth)  
Department I/7, Industrial Law  
Stubenring 1  
1010 WIEN  
ÖSTERREICH  
Tel: +43 1 71100 5446  
Fax: +43 1 71100 935446  
E-mail: [Irene.linke@bmwfj.gv.at](mailto:Irene.linke@bmwfj.gv.at)  
Website: <http://www.bmwfj.gv.at>

## **POLSKA / POLAND**

Ministerstwo Nauki i Szkolnictwa Wyższego /  
*Ministère de la Science et de l'Enseignement Supérieur /*  
*Ministry of Science and Higher Education*  
Departament Nadzoru i Organizacji Szkolnictwa Wyższego  
*Department of Higher Education*  
*Organization and Supervision*ul. Hoża 20  
PL-00-529 Warszawa  
POLSKA / POLAND  
Tel.+ 48 22 628 67 76  
Fax: + 48 22 628 35 34  
E-mail: [kwalfikacje@mnisw.gov.pl](mailto:kwalfikacje@mnisw.gov.pl)  
Website: [www.mnisw.gov.pl](http://www.mnisw.gov.pl)

## **PORTUGAL**

Ms Isilda Maria da Costa Fernandes  
Ministério do Trabalho e da Solidariedade Social  
Direcção-Geral do Emprego e Relações de Trabalho  
Directora de Serviços de Emprego e Formação Profissional  
Praça de Londres, n.º2, 5.º andar  
1949-056 Lisboa  
PORTUGAL  
Tel: +35 1 21 844 15 01  
Fax: +35 1 21 844 14 25  
E-mail: [Isilda.fernandes@dgert.mtss.gov.pt](mailto:Isilda.fernandes@dgert.mtss.gov.pt)

## **ROMANIA**

National Centre for Recognition of Diplomas Granted Abroad  
Centre National pour la Reconnaissance des Diplômes  
Ms Gianina Chirazi  
Director Gen.  
Berthelot Street, 28 – 30 Sector 1  
Bucureşti  
ROMÂNIA  
Tel: + 40 21 405 56 70  
Fax: + 40 21 313 10 13  
E-mail: [gianina.chirazi@medu.edu.ro](mailto:gianina.chirazi@medu.edu.ro)  
Website: [www.cnred.edu.ro](http://www.cnred.edu.ro)

## **SLOVENIJA / SLOVENIA**

Ministry of Labour, Family and Social Affairs  
Kotnikova, 28  
SI - 1000 LJUBLJANA  
SLOVENIJA

Tel: + 386 1 369 7604  
E-mail: [ppk.mddsz@gov.si](mailto:ppk.mddsz@gov.si)  
Website: [www.mddsz.gov.si](http://www.mddsz.gov.si)  
Contact person: Mr. Mitja Ravnik  
Tel: + 386 1 369 7640  
E-mail: [Mitja.Ravnik@gov.si](mailto:Mitja.Ravnik@gov.si)

### **SLOVENSKO / SLOVAKIA**

Mrs Eva Frayová  
Ministerstvo školstva Slovenskej republiky Stredisko na uznávanie dokladov o vzdelaní  
(Ministry of Education of the Slovak Republic Centre for recognition of diplomas)  
Stromová, 1  
813 30 BRATISLAVA 1  
SLOVENSKO / SLOVAKIA  
Tel: + 421 2 59 238 121  
Fax: + 421 2 59 238 124  
E-mail: [eva.frayova@minedu.sk](mailto:eva.frayova@minedu.sk)  
Website: [www.minedu.sk](http://www.minedu.sk)

### **SUOMI / FINLAND**

Finnish National Board of Education (Opetushallitus)  
PO Box 380  
FI-00531 HELSINKI  
SUOMI / FINLAND  
Tel: + 358 40 348 7555  
Fax: +358 40 348 7865  
E-mail: [recognition@oph.fi](mailto:recognition@oph.fi)  
Website: [www.oph.fi/recognition](http://www.oph.fi/recognition)

### **SVERIGE / SWEDEN**

Ms Anna-Karin Malla,  
Ms Natalia Österman  
Department of Qualifications Recognition  
Högskoleverket (Swedish National Agency for Higher Education)  
Högskoleverket  
Box 7851  
SE - 103 99 STOCKHOLM  
SVERIGE  
Tel: + 46 8 563 085 00  
Fax: + 46 8 563 085 50  
E-mail: [kontaktpunkt@hsv.se](mailto:kontaktpunkt@hsv.se)  
Website: [www.hsv.se](http://www.hsv.se)

### **UNITED KINGDOM**

ECCTIS Ltd  
Oriel House  
Oriel Road  
Cheltenham  
Gloucestershire GL50 1XP  
Tel: + 44 871 226 2850  
Fax: + 44 871 330 7005  
E-mail: [info@ekncp.org.uk](mailto:info@ekncp.org.uk)  
Website: <http://www.ukncp.org.uk>

## **EEA countries and Switzerland**

### **ÍSLAND / ICELAND**

Hr Ólafur Grétar Kristjánsson  
Adviser, Department of Education  
Ministry of Education, Science and Culture  
Solvholgsgata 4,  
150 REYKJAVIK  
ÍSLAND  
Tel. + 354 545 9569  
Fax + 354 562 3068  
Email: [olafur.g.kristjansson@mrn.stjr.is](mailto:olafur.g.kristjansson@mrn.stjr.is)

### **LIECHTENSTEIN**

Mr Juerg Dinkelmann  
Schulamnt des Fürstentums Liechtenstein  
Department of Education  
Austrasse 79  
9490 VADUZ  
LIECHTENSTEIN  
Tel: + 423 236 67 52  
Fax: + 423 236 67 71  
E-mail: [juerg.dinkelmann@sa.llv.li](mailto:juerg.dinkelmann@sa.llv.li)  
Website: <http://www.liechtenstein.li>

### **NORGE / NORWAY**

INVIA  
Visiting address:  
Kronprinsensgate 9 (4th floor)  
Oslo, Norway  
Postal address:  
INVIA  
P.O. Box 1708 Vika  
NO-0121 Oslo  
Norway  
Tel: + 47 21 02 18 80 (Monday to Thursday 12:00-15:00)  
E-mail: [info@invia.no](mailto:info@invia.no)  
Website: [www.invia.no](http://www.invia.no)  
Contact person: Ms Lene Beate Ruud  
Tel: + 47 21 02 18 94  
Email: [lene.ruud@nokut.no](mailto:lene.ruud@nokut.no)

### **SCHWEIZ / SUISSE / SVIZZERA / SWITZERLAND**

Mr Frédéric Berthoud  
Coordinateur pour la reconnaissance des diplômes  
Office fédéral de la formation professionnelle et de la technologie (OFFT)  
Effingerstrasse 27  
3003 BERNE  
SUISSE / SCHWEIZ  
Tel: + 41 31 322 28 26  
Fax: + 41 31 322 75 50  
E-mail: [Frederic.Berthoud@bbt.admin.ch](mailto:Frederic.Berthoud@bbt.admin.ch)  
Website: [www.bbt.admin.ch](http://www.bbt.admin.ch)

## Useful Contacts

**Further details on Directive 2005/36, including a User Guide, Code of Conduct and the database on regulated professions –**

[http://ec.europa.eu/internal\\_market/qualifications/index\\_en.htm](http://ec.europa.eu/internal_market/qualifications/index_en.htm)

**Possible job opportunities and advice on living in an EU State –**

<http://ec.europa.eu/eures/>

**The British contact point for compliance with EC Directive 2005/36 –**

<http://www.bis.gov.uk/>

## Other Organisations involved in Farriery within GB

- **The Worshipful Company of Farriers (WCF)** – [www.wcf.org.uk](http://www.wcf.org.uk)
- **The British Farriers and Blacksmiths Association (BFBA)**–  
[www.forgeandfarrier.co.uk/bfba/index.htm](http://www.forgeandfarrier.co.uk/bfba/index.htm)

- **Herefordshire and Ludlow College**

School of Farriery  
Centre for Rural Crafts  
Holme Lacy Campus  
Holme Lacy  
Hereford  
HR2 6LL

Tel: 01432 870316  
[www.hlcollege.ac.uk](http://www.hlcollege.ac.uk)

- **Myerscough College**

Myerscough College  
Myerscough Hall  
Bilsborrow  
Lancashire  
PR3 0RY

Tel: 01995 640611  
[www.myerscough.ac.uk](http://www.myerscough.ac.uk)

- **Warwickshire College**

Royal Leamington Spa & Moreton Morrell  
Moreton Morrell  
Warwick  
CV35 9BL

Tel: 01926 318000  
[www.warwickshire.ac.uk](http://www.warwickshire.ac.uk)